附件1

**单位核定单**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 机构代码 | | | | BA02 | | | |  | | | | | |  | | | |  | | | | | | | | |  | | | | | | |  | | | | | |  | | | | | |  | | | | | | | 上年机构代码 | | | | | | | | | | BA00 | | | | | |  | | | |  | | | | | |  | | |  | | | |  | | |  | | | |  | | | |
| 统一社会信用代码 | | | | BA19 | | | |  | | |  | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | | | |  | | | | | |  | | | | |  | |  | | |  |  | | | |  | |  | | |  | | | |  | | | | | | |  | | 没有统一社会信用代码的填9位数的组织机构代码 | | | | | | | | | | | | | |
| 机构详细名称 | | | | | BA01 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 成立时间 | | | | | | | | | | | | | BA06 | | | | | | | 年 月 | | | | | | | | | | | | | | | | | | | | | |
| 机构通讯地址 | | | | | BA03 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 注册地行政区划代码 | | | | | | | | | BA59 | | | | | | | |  | | | | | | |  | | | | |  | | | | |  | | | | | | | |  | | | | |  | | | | | | | | 坐落地行政区划代码 | | | | | | | | | | | | | | BA04 | | | | | | |  | | | | |  | | |  | | |  | | |  | | | | |  | |
| 填表人 | | | BA16 | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 联系电话 | | | | | | | | | | | | | BA13 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| 电子邮箱 | | | BA05 | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 传真号码 | | | | | | | | | | | | | BA15 | | | | | | |  | | | | | | | | | | | | | | | | | | | | | |
| 法人性质 | | | BA29 | | | | | |  | | | | | | 1.事业独立法人 2.企业独立法人 3.其他独立法人 4.非独立法人 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 机构类型 | | | BA09 | | | | | |  | | | | | | 10.企业 20.事业单位 30.机关 40.社会团体 51.民办非企业单位 52.基金会  90.其他组织机构，请说明：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 机构类别 | BA20 | | | | |  | | | | 1.县以上政府部门属自然科学与技术领域研究与开发机构（理、工、农、医类）  2.县以上政府部门属社会科学与人文科学领域科研机构  3.县以上政府部门属科技信息与文献机构  4.县属研究与开发机构  5.其他事业单位 6.其他单位 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 隶属关系 | BA21 | | | | |  | | | | 1.隶属于国务院各部门 2.隶属于省、自治区、直辖市各部门 3.隶属于副省级城市各部门  4.隶属于地（市）级各部门 5.隶属于县（区）级各部门 6.不隶属于政府部门/无主管 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 如果隶属于国务院各部门，请选择国务院部门名称 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA18 | | | | |  | | | | 其他国务院部门请说明： \_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 上级主管单位名称（举办单位） | | | | | | | | | | | | | | | | | | | | BA14 | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 从事的国民经济行业代码 | | | | | | | | | | | | | | | | | | | | | BA17 | | | | | | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | | | 服务的国民经济行业代码 | | | | | | | | | | | | | | | | | | | | | | | | | | BA07 | | | | | | | |  | | | |  | |  | |  |
| 机构的学科 | | | | | | | | | | | | | | | | | | | | | | | BA08 | | | | | | | | |  | | | | | | |  | | | | | |  | | | | | | | | | 按国家标准《学科分类与代码》(GB/T13745-2009)填写 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 内设国家(重点/工程)实验室个数 | | | | | | | | | | | | | | | | | | | | | | | | | | BA51 | | | | | | | | | |  | | | | | | | | | | | | | 内设国家工程 (研究/技术研究)中心个数 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA54 | | | | | |  | | | | | |
| 单位经费来源情况 | | | | | | | | | | | | | | | | | | | | | | | BA58 | | | | | | | | |  | | | | | | | 1.财政全额拨款 2.财政差额拨款 3.自收自支 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 财务制度 | | BA56 | | | | | - | | | | | | 1.科学事业单位财务制度 2.地质、测绘事业单位财务制度  3.农业事业单位财务制度 4.文化、广电、体育、文物事业单位财务制度  5.医院、计划生育事业单位会计制度 6.行政事业单位财务制度  7.事业单位财务制度 9.其他财务制度 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 是否是转制的研究机构 | | | | | | | | | | | | | | | | | | | | | | | | | BA57 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | 0.否 1.是 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 是否是由地方政府与高校（包括境外高校）合建的研究机构 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA39 | | | | | |  | | | | | | 0.否 1.是 | | | | | | | | | | | | | | | | | | |
| 如果是，请给出高校的名称 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA39C | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 是否是由地方政府与国务院各部门属的研究机构合建的研究机构 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA40 | | | | | |  | | | | | | 0.否 1.是 | | | | | | | | | | | | | | | | | | |
| 如果是，请给出部属研究机构的名称 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA40C | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 是否填报了国家统计局《规模以上服务业企业基本情况》统计报表制度 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | BA91 | | | | | | | |  | | | | | | 0.否 1.是 | | | | | | | | | | | | | | | | | | |
| 单位基本情况  （限300字） | | | | | | | | | | | | | | | | | | | BA41 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 主营业务范围  （限300字） | | | | | | | | | | | | | | | | | | | BA42 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 主要业务活动 | | | | | | | | | | | | | | | | | | | BA60 | | | | | | | | | | | | | | | | 1. | | | | | | | | | | | | | | | | | | | | | | | | 2. | | | | | | | | | | | | | | | | | | 3. | | | | | | | | | | | | | | | | | | | |
| 年份 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 2019年 | | | | | | | | | | | | | | | | | | | | 2020年 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 一、从业人员（含劳务派遣人员） | | | | | | | | | | | | | | | | | | | PE1010 | | | | | | | | | | | | | | | | 人 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 其中：科技活动人员 | | | | | | | | | | | | | | | | | | | PE2010 | | | | | | | | | | | | | | | | 人 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 二、本年收入总额（不含代管经费、转拨外单位经费和基建费用） | | | | | | | | | | | | | | | | | | | FI0000 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 其中：科技活动收入 | | | | | | | | | | | | | | | | | | | FI1000 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 三、日常性支出（不含资产性支出） | | | | | | | | | | | | | | | | | | | FE0000 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 其中：科技活动日常性支出 | | | | | | | | | | | | | | | | | | | FE1000 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 四、基本建设支出 | | | | | | | | | | | | | | | | | | | FB00 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 其中：科研基建 | | | | | | | | | | | | | | | | | | | FB20 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 五、R&D人员 | | | | | | | | | | | | | | | | | | | RD100 | | | | | | | | | | | | | | | | 人 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 六、R&D经费内部支出 | | | | | | | | | | | | | | | | | | | RD200 | | | | | | | | | | | | | | | | 千元 | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | |

指标解释

**报告期：**单位若成立时间早于2020年，则填报2019年1月1日-2019年12月31日的数据；若成立时间为2020年当年，则填报成立时间至2020年9月的数据。

**机构详细名称：**按年末单位公章的详细名称填写，不要填写简称。若单位有多个公章，请填写对外公章上详细名称，不得填写代号和内部名称。若机构名称变更，按变更后的机构名称填写，而公章未换，以旧章代用。

**机构代码**：按《科技统计工作文件》中的“科学研究与技术服务业单位代码编制方案”填写。

**成立时间：**分三种情况，①新设立的单位成立时间填新设立时间；②恢复设立的单位（指中间因某种原因停顿，后又恢复的单位）成立时间填以前设立的时间。③机构改革中，有些单位虽然名称有变化，但其基本职能未变，成立时间要填写最早成立时间。

**统一社会信用代码：**按照统一社会信用代码登记证书填写。还未开展统一社会信用代码换证的机构填写原有的组织机构代码。

**机构通讯地址：**填写本机构的详细通讯地址。如果机构分设在不同地点时，填写机构负责人办公室所在地址。

**注册地行政区划代码：**按国家标准《中华人民共和国行政区划代码》（GB/T 2260-2013）以及行政区划变更对照表填写，须填满六位。

**坐落地行政区划代码：**按国家标准《中华人民共和国行政区划代码》（GB/T 2260-2013）以及行政区划变更对照表填写，须填满六位。

**上级主管单位名称（举办单位）：**指单位的行政直接主管单位的名称，如果本单位为双重领导，请填写最主要的一方，如果本单位无主管部门，请填写“无”。可参照事业单位法人证书中的“举办单位”填写。

**从事的国民经济行业：**指本单位从事的国民经济行业，按国家标准《国民经济行业分类与代码》（GB/T4754-2017）的中类代码填写，须填满三位。从事于多个国民经济行业的单位按其最主要的从事行业填写。

**服务的国民经济行业：**指本单位服务的国民经济行业，按国家标准《国民经济行业分类与代码》（GB/T 4754-2017）的中类代码填写，须填满三位（实在不能细分的至少填到2位大类）。服务于多个国民经济行业的单位按其最主要的服务行业填写。

**机构的学科：**指本单位从事科技活动的主要学科领域。按国家标准《学科分类与代码》（GB/T13745-2009）一级学科代码填写，须填满三位。

**主要业务活动：**指本单位的一至三种主要业务活动名称，并按其重要程度或工作量所占比重，从大到小顺序排列。

**从业人员（含劳务派遣人员）：**指年末本单位在编职工、劳务派遣人员和返聘的离退休人员之和。不包括离退休人员、停薪留职人员。劳务派遣人员指与劳务派遣单位签订劳动合同，并被劳务派遣单位派遣到本单位工作，且劳务派遣单位与本单位签订《劳务派遣协议》的人员。

**科技活动人员：**指从业人员中的科技管理人员、课题活动人员和科技服务人员。

**科技活动收入：**指本单位开展科技活动所获得收入，不论来源渠道如何。

**科技活动日常性支出：**指调查单位在报告期内用于内部开展科技活动实际支出的费用，包括来自科研渠道以及其他各种渠道的经费实际用于科技活动支出的费用,包括外协加工费。

**基本建设支出：**指本单位当年实际支出的基本建设费用。

**基建中的科研基建：**指在本年基本建设支出中购置的科研仪器设备和科研土建费用（如科研楼、试验用房等）之和。非科研设备购置、非科研土建工程 （如住房等）不计入此项。

**R&D人员：**指本单位参与R&D活动的人员数，包括R&D课题人员、管理R&D课题的科技管理人员和为R&D课题提供直接服务的科技服务人员。

**R&D经费内部支出：**指当年为进行R&D活动而实际用于本单位内的全部支出，应按“全成本核算”的口径进行计量。包括人员工资、劳务费、其他日常支出、仪器设备购置费、土地使用和建造费等。不包括与外单位合作研究而拨给对方使用的经费。